

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday August 24, 2021

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Forrest Bates, Steve Coburn, Kevin Hietpas, Greg Weyenberg, Corey Gordon, Raymond Zielinski, Dale Youngquist; Manager Paul Much; Accountant Roger Voigt.

Also Present: Rob Franck (MCO); Chad Olsen (McMahon).

Public Forum

No one in attendance for the public forum.

Minutes

July 27, 2021 Regular Meeting minutes: Motion made and seconded by Commissioners Zielinski/Bates to approve the minutes from the July 27, 2021 Regular Meeting. Motion carried unanimously.

Correspondence

There was no correspondence discussed.

Old Business

There was no old business discussed.

New Business

Operations, Engineering, Planning

McMahon Project Updates:

Facility Re-Rating Study – Chad Olsen reported he has no new information regarding the re-rating.

Phosphorus Removal/UV Disinfection Project. Chad reported the design work is proceeding; a preliminary schedule is being developed, as well as pricing is being updated. Equipment and material deliveries are currently experiencing long lead times; this may make it difficult to achieve completion of the project by April 1. We will meet again with the DNR local rep to discuss the lead times in receiving the equipment and materials.

Land Swap with Menasha. President Youngquist reported on a meeting with Manager Much, Menasha Parks Director, and Mayor Merkes, to discuss the land swap. President Youngquist asked if any other Commissioner would like to sit in on the next session; Commissioner Weyenberg indicated he would sit in on the next meeting. Commissioners further discussed costs associated with the land swap. Commissioner Bates expressed his concern with Sonoco

and their loadings and how it can impact the future needs of the treatment plant. Manager Much will reach out to Menasha to set up another meeting to further discuss the land swap and costs.

Plant Boiler Digester Replacement. Chad Olsen reported two natural gas boilers are in; waiting for vent piping to arrive. When received installation of the natural gas boilers will be completed and then the digester gas boilers will be installed. The chiller unit for the digester gas boilers has been installed. Pay request #1 has been received from August Winter & Sons, Inc. for work performed on the installation of the boilers in the amount of \$102,837.50. After discussion, motion made and seconded by Commissioners Bates/Coburn to approve for payment pay request #1 to August Winter & Sons, Inc. in the amount of \$102,837.50. Motion carried unanimously.

WPDES Permit Application Assistance. Chad Olsen reported work on this is progressing.

Phosphorus Rate Study. Chad Olsen reported work is progressing on the rate study; tables have been created in the spreadsheet adding phosphorus. Discussion will be needed on how to allocate the UV system.

President Youngquist reported on the need to form two committees: Loan Committee and one for Sonoco contract renewal negotiations. President Youngquist would like to appoint Commissioners Zielinski, Coburn, and himself to the Loan Committee; and Commissioners Bates, Gordon, and himself to the Sonoco contract renewal committee. Motion made and seconded by Commissioners Weyenberg/Bates to approve the two committees as appointed. Motion carried unanimously.

McMahon Invoices. Commissioners discussed McMahon invoice #923475 phase 08 in the amount of \$519.00. Motion made and seconded by Commissioners Coburn/Bates to approve payment of invoice #923475 phase 08 in the amount of \$519.00. Motion carried unanimously.

HACH Renewal Agreement. Rob Franck discussed the renewal service agreement received from HACH for the Filtrax probe and control module, and phosphax unit. Motion made and seconded by Commissioners Bates/Coburn to approve the renewal service agreement received from HACH. Motion carried unanimously.

Operating Report. Manager Much reported the influent phosphorus levels have been increasing; it appears to be soluble non-reactive. We see the increase for a few days and then it decreases. Commissioner Weyenberg questioned Manager Much if he has contacted other treatment plant managers to see if they have also experienced this issue; Manager Much indicated the NMSC is a member of Lower Fox River Dischargers Association (LFWDA) and there has been some discussion on this issue. Equipment & Grounds Report - Rob additionally reported on: Microchlor – having overheating issues in cells, we are working on keeping the system operational until the UV system is installed; annual electrical testing is being performed this week; met with Atlas Copco regarding the optimizer panel and issues with SCADA data reporting; west centrifuge rebuild and the ability to adjust digester levels. After discussion, motion by Commissioners Bates/Coburn to accept the operations report. Motion carried unanimously.

Budget, Finance, Personnel

Financial Statements. Accountant Voigt reported the July financial statements are reporting a loss in monthly operations; next month we should start seeing net income reported for monthly operating revenue. Interest rates on investments have not changed. Accountant Voigt further reported MCO generated about \$2,500 in additional revenue for the Commission. After discussion, motion made and seconded by Commissioners Bates/Zielinski to approve the Accountant's Report for July 2021. Motion carried unanimously.

Update on future potential financing. Chad Olsen reported the subsidized Clean Water Fund loan rate is 1.485%. The rate to the Commission would be higher due to the industrial loading. Commissioners also discussed EDA Grant and Recoveries Act. President Youngquist reported the Loan Committee will need to meet prior to the next meeting.

Update on Contract Renewal with Sonoco. Manager Much will schedule a time for the Committee to meet and discuss options.

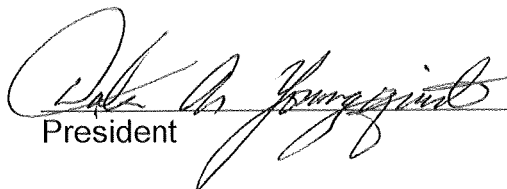
Motion made and seconded by Commissioners Coburn/Bates to approve for payment MCO invoices #27406 and #27426 in the amounts of \$130,144.08 and \$373.10 with payment to be made after September 1, 2021. Motion carried unanimously.

Motion made and seconded by Commissioners Coburn/Zielinski to approve Operating and Payroll Vouchers #138882 through #138935 in the amount of \$331,625.49 for the month of July 2021. Motion carried unanimously.

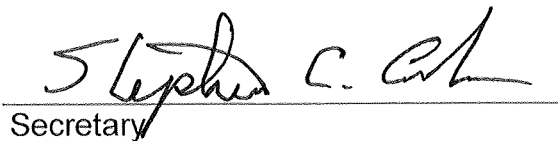
2022 Draft NMSC Budget. Accountant Voigt reviewed the 2022 Draft NMSC Budget. After discussion, motion made and seconded by Commissioners Bates/Coburn to approve the Draft 2022 NMSC Budget and to schedule a Public Hearing to receive comments on the Proposed 2022 NMSC Budget at 8:00 am on September 28, 2021 immediately prior to the Regular Meeting. Motion carried unanimously.

Adjournment

Motion made and seconded by Commissioners Bates/Coburn to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:57 a.m.



President



Secretary